

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
July 20, 2023, 6:00 pm,
Middle Fork River Forest Preserve, Penfield, IL

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting on Thursday, July 20, 2023, at the Activity Center, Middle Fork River Forest Preserve, Penfield, IL. Commissioner Goodman called the Regular Meeting to order at 6:07 p.m. Commissioner Hundley called the roll. The following Commissioners were present: Goodman, Herakovich, Hundley and Kerins.

REMOTE ATTENDANCE – None

PUBLIC COMMENT – None

AGENDA MODIFICATIONS - None

SELECTION OF OFFICERS

Commissioner Kerins moved the slate of officers: Herakovich, President; Kerins, Vice President; Goodman, Treasurer; Hundley, Secretary; in-coming appointed Commissioner, Assistant Treasurer/Secretary. Commissioner Herakovich seconded. All agreed that the new appointments would go into effect at the next meeting. A voice vote was taken. Motion carried.

COMMITTEE APPOINTMENTS

Commissioner Kerins advised he would like to remain on the Sustainability Committee, and Goodman noted he could work with the FPPF. Goodman advised appointments will be made at the August meeting.

APPROVAL OF CONSENT AGENDA

- A. Minutes of Regular Meeting on June 15, 2023**
- B. Monthly Staff Reports**
- C. Quarter 2-2023 Strategic Outcomes and Actions Report**
- D. June Treasurers Report**
- E. Disbursements for Approval**
- F. Approve Purchase of Vehicle – Middle Fork**

Commissioner Herakovich made a motion to approve the consent agenda. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley and Kerins.

COMMISSIONERS REPORT

A. Forest Preserve Friends Foundation

Pearson noted the group didn’t have a formal meeting this past month, but Bridgette Moen, Planning Director, met with members to give a tour of Middle Fork River Forest Preserve’s Dark Sky Park Trail that will be built, as this is one of the group’s fund raising initiatives for 2023.

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B. Citizens Advisory Committee

Pearson noted the group did not meet, but is continuing outreach at community events.

C. Commissioner Comments

Commissioners cited the following items from staff reports and observations:

- Freedom Fest
- Power outages at Lake of the Woods
- Recent Storms
- Volunteers
- District Staff 2nd Quarter Connection event
- Golf numbers
- Media coverage
- New Fisherman's Shelter
- Summer concerts
- Lake of the Woods parking lot seal coating work

Commissioners also noted thanks to staff for great staff report information, their work on the recent storm clean-up and Freedom Fest, and thanked Carron Johnson for her work in Finance. Also, Commissioners said welcome to two new District Staff employees, Kathryn Glynn, new HR Manager, and Kamryn Suttinger, new Museum and Education Director.

STAFF REPORTS

A. Executive Director Announcements – Pearson commended staff from all departments that came together to help with the clean-up after the recent Derecho event that caused damage at Lake of the Woods and Homer Lake. Pearson also noted the Lake of the Woods sealcoating project is completed, and also commended staff on the Freedom Fest event, noting generators had to be set up to provide power for the event, as the preserve was without power at that time. Lastly, Pearson advised Greg Knott was expected to be approved by the Champaign County Board this evening to be appointed as Commissioner to the CCFPD Board.

B. Comprehensive Plan Recommendations Update

Planning Assistant, Sam Ihm, gave an overview of the assignment document that was included in the packet. Ihm asked Commissioners to complete the assignment page and return to him via email, and if they had any questions, to let him know.

OLD BUSINESS – None

NEW BUSINESS

A. Approve Purchase of Vehicle – Lake of the Woods

Commissioner Herakovich moved the Board approved the bid from Champaign Ford City for Fifty-Two Thousand Eight Hundred Eighty-Eight Dollars and 68/100 Cent (\$52,888.68) for a truck at Lake of the Woods Forest Preserve and authorize the Executive Director to execute the

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contract. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley and Kerins.

B. Approve Roof Replacement Quote – Museum Annex

Commissioner Herakovich moved the Board approve the quote for Roof Replacement (Materials and Installation) at Lake of the Woods Forest Preserve from Otto’s Construction, LLC for Eighteen Thousand Three Hundred Fifty-One and 00/100 (\$18,351.00). Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley and Kerins

C. Approve Contract Extension it GovTemps USA, LLC for Temporary Finance Professional

Commissioner Herakovich moved the Board approve a contract extension with GovTemps USA, LLC, to provide a temporary financial professional in an amount not to exceed \$59,000. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley and Kerins

DISCUSSION ITEMS

A. KRT Department of Commerce and Economic Opportunity Update

Planning Director Bridgette Moen gave an overview of the document that was included in the Board packet. Commissioner questions included if it was possible to charge an administration fee and if a speaker on behalf of the District would be needed. Moen noted administration fees cannot be charged due to funding agency rules and a project manager would be needed for the project. Moen advised an Intergovernmental Agreement would be needed, and we would request other parties sign before the Board of Commissioners considers it. Commissioners present were in agreement with staff recommendations.

EXECUTIVE SESSION - None

MEETING ADJOURNMENT

Commissioner Herakovich made a motion to adjourn the Regular Meeting at 6:33 pm. Livesay seconded. Commissioner seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley and Kerins.

Wendy Hundley, Secretary
Board of Commissioners
Champaign County Forest Preserve District