

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
August 17, 2023, 6:00 pm,
Rantoul Village Hall, 333 S Tanner Street, Rantoul, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting on Thursday, August 17, 2023, at the Rantoul Village Hall, 333 S. Tanner Street, Rantoul, IL. Commissioner Goodman, acting President Pro-Tem, called the Regular Meeting to order at 6:00p.m.

OATH OF APPOINTED COMMISSIONER GREGORY KNOTT

Gregory Knott was sworn in as a commissioner of the Champaign County Forest Preserve District.

Commissioner Hundley called the roll. The following Commissioners were present: Goodman, Hundley, and Knott. Commissioners Herakovich and Kerins were absent with notice.

REMOTE ATTENDANCE – None

PUBLIC COMMENT – Philip Hult spoke regarding New Business, Item C., Resolution 2023-09 Authorizing Application of and IDNR OSLAD Application for Land. Hult asked the Board to vote in favor of the resolution, noting the District mission of land and water preservation be taken into consideration.

AGENDA MODIFICATIONS – Lorrie Pearson, Executive Director, requested R2023-08 Financial Signatories be removed from the consent agenda and moved to XII. New Business, item B.

COMMITTEE APPOINTMENTS

Commissioner Knott moved the slate of committee appointments: Goodman; Golf Committee, Kerins; Sustainability Committee, Knott; Forest Preserve Friends Foundation. Commissioner Hundley seconded. A voice vote was taken. Motion carried. It was also noted the Citizen Advisory Committee structure was still under review, so there would not be any appointments at this time.

APPROVAL OF CONSENT AGENDA

- A. **Minutes of Regular Meeting on July 20, 2023**
- B. **Monthly Staff Reports**
- C. **July Treasurers Report**
- D. **Disbursements for Approval**
- E. **R2023-11 IMRF Authorized Agent**
- F. **R2023-12 Farm Service Agency Appointment**
- G. **Capital Projects Transfer**

Commissioner Knott made a motion to approve the consent agenda. Commissioner Hundley seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, and Knott.

COMMISSIONERS REPORT

- A. **Forest Preserve Friends Foundation**

Pearson noted the group recently had a tour of the Middle Fork and are working on future goals and 2024 Budget.

- B. **Citizens Advisory Committee**

Pearson noted the group did not meet but is continuing outreach at community events.

- C. **Commissioner Comments**

Commissioners noted positive things about the following items from staff reports and observations:

- Completion of the ADA pathway at Middle Fork’s Willow Pond
- Lincolns Challenge volunteer work
- Golf outreach in the community

Regular Meeting

August 17, 2023

Page 2 of 4

Commissioners also noted thanks to Carron Johnson and Kathleen Hourigan, temporary finance staff, for their work with the District Finance Department.

Commissioner Knott thanked Pearson and District staff for the welcome and orientation to the District he had received, and noted how honored he is to be on the CCFPD Board.

STAFF REPORTS

A. **Executive Director Announcements** – Pearson introduced Kathryn Glynn, the District’s new HR Manager, also advised John Baker, Business and Finance Director, had submitted his resignation, gave an update on the upcoming Pedal the Preserves event, and also noted, after speaking to the Village of Rantoul Administrator, a Resolution in support of a property a tax objection in the Village of Rantoul, which was filed by a multi-million property owner, will be coming to the Board in the near future.

OLD BUSINESS – None

NEW BUSINESS

A. **Approve Information Technology Services Agreement with Micro Systems Integration, Inc.**
Commissioner Hundley moved the Board authorize the Executive Director, Lorrie Pearson, to execute the agreement for independent contractor services with Micro Systems Integration, Inc. (MSI), for information technology (I.T.) services in the amount of \$1,800 per month (\$21,600 annually). Commissioner Knott seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley and Knott.

B. **Resolution 2023-08 Financial Signatories**
Commissioner Knott moved the Board approve Resolution 2023-08 Financial Signatories, to authorize commissioners and specific staff to handle District financial transactions and investments. Commissioner Hundley seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, and Knott.

DISCUSSION ITEMS

A. **Comprehensive Plan Recommendations Update**
Sam Ihm, Planning Assistant, shared a visual presentation of exercise results regarding navigating conflicts between themes and prioritizing from the list of themes. Ihm noted more discussion will take place next month, and results presented this evening will also be sent separately to the Board.

B. **FY24 Budget Update #1: Organizational Objectives, Compensation, and Capital**
Pearson noted the information supplied in the Board packet was supplied to give the Board an update on the 2024 District Budget Process. Pearson noted new format changes to previous years will include a streamlined document that will include themes, leadership, customer service, name recognition, employee engagement, organizational efficiencies and more.
Commissioners thanked Pearson for the updates, noting how departments are now collaborating and working together, as reflected in staff reports, reporting organizational efficiencies would be great.

Hundley suggested using customer service and public service and mentioned training and branding. Hundley also suggested going above the \$15 minimum wage, so as to keep up with comparable pay in the area.

Regular Meeting

August 17, 2023

Page 3 of 4

EXECUTIVE SESSION

At 6:52 pm, Commissioner Knott moved to adjourn to Executive Session for 2(c)(5) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired,” as authorized by 5 ILSC 120 and 5 ILCS 120/2(c)(21) for “The discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes” as mandated by Section 2.06.

Commissioner Hundley seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, and Knott.

Commissioners Knott moved to adjourn back to regular session at 7:15 pm. Hundley seconded. A voice vote was taken. Motion carried.

NEW BUSINESS

A. Release of Executive Session Minutes

Commissioner Knott moved the Board conducted the required semi-annual review of the unreleased minutes of past executive sessions and concluded that the need for confidentiality still exists for all unreleased minutes and portions of minutes, except for the following which will be released and made available for public inspection at this time:

January 16, 2020 ¶ 1 under 2(c)(5) (note: remainder previously released)

November 19, 2020, previously unreleased ¶ under 2(c)(5) (note: remainder previously released),

July 15, 2021 (except ¶¶ 1, 2 and 3)

July 27, 2021

August 11, 2021 9:01am

August 11, 2021 12:02pm (except Members of Public Present and ¶ 1)

August 11, 2021 2:30pm (except Members of Public Present and ¶ 1)

August 12, 2021 (except Staff Present and ¶ 1)

August 17, 2021 (except Staff Present and ¶ 1)

August 18, 2021

September 2, 2021 (except ¶ 1)

July 21, 2022 previously unreleased ¶¶ 1 and 2 (note: remainder previously released)

February 16, 2023 [except ¶1 under 2(c)(5) and ¶1 under 2(c)(1)]

March 16, 2023 [except ¶1 under 2(c)(1) and ¶1 under 2(c)(5)]

April 20, 2023 [except ¶1 under 2(c)(1) and ¶1 under 2(c)(5)]

May 18, 2023 [except ¶1 under 2(c)(1) and ¶1 under 2(c)(5)]

Commissioner Hundley seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, and Knott.

B. Destruction of Verbatim Recordings of Executive Session Minutes

Commissioner Knott moved the Board concluded it is appropriate and therefore authorized the destruction of existing recordings of executive sessions held on or before February 17, 2022.

Commissioner Hundley seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, and Knott.

C. Resolution 2023-09 Authorizing Application of an IDNR OSLAD Application for Land Acquisition

Commissioner Hundley moved the Board approve Resolution 2023-09 Authorizing Application of an IDNR OSLAD Application for Land Acquisition. Commissioner Knott seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, and Knott.

Regular Meeting

August 17, 2023

Page 4 of 4

D. **Resolution 2023-10 Authorizing Application of an IDNR OSLAD Application for Development** – No Action Taken

EXECUTIVE SESSION – None

MEETING ADJOURNMENT

Commissioner Knott made a motion to adjourn the Regular Meeting at 7:18 pm. Commissioner Hundley seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, and Knott.

Wendy Hundley, Secretary
Board of Commissioners
Champaign County Forest Preserve District