

**Journal of Proceedings**  
**REGULAR MEETING – BOARD OF COMMISSIONERS**  
**December 15, 2022, 6:00 pm, Education Classroom,**  
**Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois**

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting on Thursday, December 15, 2022 at the Education Classroom, Museum of the Grand Prairie, Mahomet IL. Commissioner Kerins called the Regular Meeting to order at 6:03 p.m. Commissioner Livesay called the roll. The following Commissioners were present: Hundley, Kerins, and Livesay.

**REMOTE ATTENDANCE** – Commissioner Herakovich was present via phone, but as her physical presence was not limited due to a reason permitted under the Open Meetings Act, it was noted Herakovich would not be able to vote. Commissioner Goodman was present via phone as he had previously submitted a request to join remotely for a reason permitted by the Open Meetings Act and no Commissioner in attendance objected to his remote attendance.

**PUBLIC COMMENT** – None

**AGENDA MODIFICATIONS** – Executive Director, Lorrie Pearson, asked item F under consent agenda ‘Approve Donation Agreement with Pathfinder Group of Illinois, LLC’ be moved to New Business, and also noted no executive session would be needed.

**MILESTONE RECOGNITION** – District HR Manager, Dara Edgington, gave a visual presentation recognizing District staff: John Baker with 15-years of service; Pat Cain, Emily Williams, and Peter Goodspeed, all with 5-years of service.

Commissioners thanked all for their service with the District.

**APPROVAL OF CONSENT AGENDA**

- A. Minutes of Regular Meeting on November 17, 2022**
- B. Minutes of Study Session on December 1, 2022**
- C. Monthly Staff Reports**
- D. November Treasurers Report**
- E. Disbursements for Approval**
- G. Approve Partners for Fish and Wildlife Program Landowner Agreement**
- H. Resolution 2022-26, 2023 CCFPD Board Meeting Schedule**
- I. Resolution 2022-28, Update to Policy 2.1: Compensation Program**
- J. Approve Request to Deaccession Collections**

Commissioner Livesay made a motion to approve the consent agenda. Commissioner Hundley seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, Kerins, and Livesay.

**COMMISSIONERS REPORT**

**A. Forest Preserve Friends Foundation**

Livesay noted at the last meeting discussion included: member recruitment, Three Rivers Society launch event recently held at the Botanical Gardens Night Lights, recent charging station grant approval, and noted Michael Daab had been in attendance speaking on land initiatives.

**B. Citizens Advisory Committee**

It was noted the group is looking at 2023 scheduling.

**C. Commissioner Comments**

Commissioners cited the following items from staff reports and observations:

- Museum and Education Director Recruiting
- Homer for the Holidays
- Three Rivers Kickoff
- Golf numbers
- 2023 Budget work
- Steel Recycle
- Museum artifact work
- Botanical Gardens Night Lights

Commissioners noted thanks to all staff for the appearance of all preserves.

Livesay noted she recently spoke to the Urbana Exchange Club on behalf of the District. Livesay stated she spoke of District events, referendum projects that had been completed and upcoming 2023 projects. Livesay also noted the Districts social media information assisted with her talk.

**STAFF REPORTS**

**A. Executive Director Announcements** – Pearson made note of the 2022 progress report included with the staff report, and Barb Oehlschlaeger-Garvey announced her retirement date as February 3, 2023. Pearson also asked Commissioners to forward their SWOT analysis, as reporting will be conducted at the January Board meeting.

**B. Report on Collections Acquisitions from CCFPD** – Pearson noted this was included in the packet for information purposes.

**EXECUTIVE SESSION** - None

**OLD BUSINESS** – None

**NEW BUSINESS**

**A. Approve Purchase of Shelter Materials for Lake of the Woods**

Commissioner Hundley moved the Board approve the quote for the Shelter Materials (Materials Only) at Lake of the Woods Forest Preserve from American Pole & Timber for Twenty-Seven Thousand Two Hundred Seventy-Two and 78/100 (\$27,272.78) and authorize the Executive Director to execute the contract. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, Kerins, and Livesay.

**B. Resolution 2022-30, 2023 Management Plan and Budget**

Commissioner Livesay moved the Board approve Resolution 2022-30 for the 2023 Management Plan and Budget. Commissioner Hundley seconded. Assistant Finance Director, Blair Balbach, gave an overview of the original document edits that were suggested during the December Treasurer’s meeting. Livesay amended the motion to include; with the addition of edited items given to board at today’s meeting. Hundley seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, Kerins, and Livesay.

**C. Ordinance 2022-04, Appropriation Transfers**

Commissioner Livesay moved the Board approve Ordinance 2022-04 for Appropriations Transfers. Commissioner Hundley seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, Kerins, and Livesay.

**D. Resolution 2022-29, Capital and Land Acquisition Transfers and Commitments**

Commissioner Livesay moved the Board adopt Resolution 2022-29 Capital and Land Acquisition Transfers and Commitments. Commissioner Hundley seconded. Pearson gave an overview of the document. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, Kerins, and Livesay.

**E. Resolution 2022-27, Update to Policy 6-8 Romantic or Sexual Relationships**

Commissioner Hundley moved the Board approve Resolution 2022-27, Update to Policy 6-8: Romantic or Sexual Relationships. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, Kerins, and Livesay.

**F. Approve Donation Agreement with Pathfinder Group of Illinois, LLC**

Hundley moved the Board authorize the Executive Director to authorize the donation agreement between the Pathfinder group of Illinois, LLC and Champaign County Forest Preserve District to transfer 0.38 acres of property in Ogden, IL to the Champaign County Forest Preserve District. Commissioner Livesay seconded. Deputy Executive Director, Michael Daab, gave an overview of the agreement. Commissioners voiced concern with the recent company name change, the FFFF not being included, quick claim status of the property, and phase I results not being finalized. Commissioner Hundley withdrew her motion and tabled the vote until the January 19,

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2023 Board meeting. Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, Kerins, and Livesay. Motion Tabled.

**MEETING ADJOURNMENT**

Commissioner Kerins made a motion to adjourn the Regular Meeting at 6:46 pm. Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, Kerins, and Livesay.

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Sarah Livesay, Secretary  
Board of Commissioners  
Champaign County Forest Preserve District