

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
December 16, 2021, 6:00 pm
Education Classroom, Museum of the Grand Prairie,
Lake of the Woods Forest Preserve, Mahomet, Illinois

Via Zoom meetings (www.zoom.us)
Meeting ID: 841 0004 0630

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting on Thursday, December 16, 2021 via Zoom due to the Illinois Governor’s Executive Order 2020-10. Commissioner Goodman called the Regular Meeting to order at 6:03 p.m. Commissioner Hays called the roll. The following Commissioners were in attendance by both audio and video: Goodman, Hays, Kerins, and Livesay. Due to technical difficulties, Commissioner Herakovich arrived at 6:22 pm.

REMOTE ATTENDANCE – All commissioners were remote via Zoom.

PUBLIC COMMENT – None (via previous email)

AGENDA MODIFICATIONS –

Staff requested item C. Minutes of November 18, 2021 Regular Meeting be removed from the consent agenda and placed at the end of old Business (added as item K).

APPROVAL OF CONSENT AGENDA

- A. Minutes of Special Meeting on November 10, 2021**
- B. Minutes of Executive Session on November 10, 2021**
- D. Minutes of Executive Session on November 18, 2021**
- E. Minutes of Study Session on December 2, 2021**
- F. Monthly Staff Reports**
- G. Disbursements for Approval**
- H. November Treasures Report**
- I. Board IAPD/IPRA Conference Travel**
- J. Resolution 2021-20 Honoring Sandra Osborne**

Commissioner Kerins made a motion to approve the consent agenda. Commissioner Hays seconded. A roll call vote was taken. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried. Motion carried.

EMPLOYEE RECOGNITION

Resolution 2021-20 Honoring Sandra Osborne was read by Commissioner Livesay. Ms. Osborne thanked the Board and District for the honor and recognition. Commissioner Goodman thanked Ms. Osborne on behalf of the Board for her years of work and dedication. Commissioners thanked Osborne for her work and the positive impact she has had on generations of children in programming. Museum & Education Director, Barb Garvey, thanked Osborne for her years of work and all of her accomplishments.

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HR Generalist, Dara Edgington, shared a visual presentation noting the following District Service recognitions:

5-years

Justin Fullenkamp

Shelly Green

Jennifer Grove

Mark Hanson

Katie Snyder

10-years

Tammy Fry

Clint Stigall

15-years

Mike Daab

20-years

Barb Garvey

30-years

Brian Taylor

Commissioners commended and thanked those that were celebrating milestones, noting strength of the District is due to our staff and their commitment to the District.

COMMISSIONERS REPORT

A. Forest Preserve Friends Foundation

Commissioner Livesay reported the group had recently met and discussion included; approval of additional funding for the shared Marketing Specialist position, Giving Tuesday numbers, FPF 2022 budget, and Assistant Museum and Education Director, Pam Leiter, spoke to the group on District initiatives for education for the underserved.

B. Citizens Advisory Committee

Commissioner Hays noted the group had to cancel their meeting this month, but when they meet the next time will approve a new member. Hays stated the group is excited to work with District staff on the Hazen Bridge activities.

C. Commissioner Comments

Commissioners cited the following items from staff reports and observations:

- Best of the Best 217 Awards for Museum and Golf
- Media coverage
- Service Learning Opportunities
- District United Way Campaign
- Lake of the Woods canoe launch area
- Night Lights at the Gardens
- Bottle Filling Stations
- Sleepy Creek FPF Fundraiser

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- Solar Gingerbread House
- Inclusion work
- Volunteers
- Referendum work being completed
- Contracted Homer Lake Kayak provider follow up meeting
- Foundation Donations
- Partnerships with local entities

Commissioners commended staff on the work of all District staff, especially as year-end activities are in full swing.

STAFF REPORTS

A. Executive Director Announcements – Pearson reported a CAC member had confirmed they would be staying on the Committee, and another interested individual is being communicated with for possible DEI collaboration.

Pearson also noted the amount of work that has been done over the past year can be attributed to a dedicated staff and focused Board.

OLD BUSINESS

A. Tabled: Resolution 2021-16: 2022 Pavilion and Other Rental Fees

Commissioner Livesay moved to remove Resolution 2021-16: 2022 Pavilion and Other Rental Fees from the table. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

Commissioner Herakovich moved the Board approve Resolution 2021-16 Pavilion and Other Rental Fees as attached. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

NEW BUSINESS

A. Resolution: 2021-19: Sale of Surplus Goods

Commissioner Livesay moved the Board approve Resolution: 2021-19, Sale of Surplus Goods. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

B. Resolution: 2021-21: Vacation Policy Update

Commissioner Livesay moved the Board approve Resolution: 2021-21 related to the revision of section3-2: Vacation Leave of the District’s Personnel Policy Manual. Commissioner Hays seconded. Commissioners thanked staff for the background information and details. A roll call

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vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

C. Request to Acquire Collections

Commissioner Livesay moved the Board approve the request to acquire the following items included in the following offers: Chambers, Quigley, Samuelson, Revisiting Your Legacy Oral History, Immanuel Lutheran, PACA, Gurfinkle, and Lemons. Commissioner Kerins seconded. A roll call vote was taken. Goodman asked staff how the audio oral history participants were chosen. Museum staff noted an intern this past summer developed criteria questions and was able to network. Staff advised they are always interested in information being forwarded to them for other possible candidates to contact. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

D. 2022 Working Budget

Commissioner Herakovich moved the Board approve Resolution 2021-23 for the 2022 Management Plan and Budget. Commissioner Kerins seconded. Commissioners thanked staff for the background information that was supplied with packet info. Baker thanked the Board for all their feedback during the budget process. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

E. Ordinance: 2021-01 Appropriation Transfers

Commissioner Herakovich moved the Board approve Ordinance 2021-03 for Appropriations Transfers. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

F. Request to Approve Transfers

Commissioner Herakovich moved the Board approve \$379,712 in transfers from the Corporate and Construction Funds to the Capital Projects Fund. Commissioner Hays seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

G. Resolution: 2021-22: Donation Agreement for Heron View Forest Preserve Expansion

Commissioner Hays moved the Board approve Resolution R2021-22, a donation agreement between the Champaign County Forest Preserve District and the Preservation and Conservation Association (PACA) to transfer +/- 5 acres of property, located on the north side of County Road 2600 at the Sangamon River, for expansion of Heron View Forest Preserve to a total of 103 acres. Commissioner Herakovich seconded. Pearson noted the final documents will be updated as there were minor typo's and PACA's legal name on the document will have Champaign County added. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

H. Willow Pond Geotechnical Engineering Service

Commissioner Herakovich moved the Board accept the proposal and quote from Midwest Engineering and Testing, INC. (MET) of Champaign, IL to provide Geotechnical Engineering

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Services for the Willow Pond Restoration Project for Twenty-four thousand, six hundred seventy-five dollars (\$24,675). Commissioner Hays seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

I. NRDA IGA Amendment

Commissioner Herakovich moved the Board approve and amendment to extend for 2 years, to December 31, 2023, the Intergovernmental Agreement (IGA) between the Illinois Department of Natural Resources (IDNR) and the Champaign County Forest Preserve District for property acquisition or contractual arrangements specific to habitat restoration and conservation along the Slat Fork in the Vermilion River watershed, as well as accept an additional \$40,000 from Natural Resources Damage Assessment (NRDA) program funding. Commissioner Livesay seconded. Commissioners commended staff on the document, as this type of agreement takes much staff time. Pearson thanked Daab for his work on the document. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

K. MINUTES OF REGULAR MEETING ON NOVEMBER 18, 2021

Commissioner Livesay moved the Board amend the minutes of the November 18, 2021, item L. Illinois Clean Energy Community Foundation Grant Award to replace the fourth sentence to read: “Herakovich amended and restated the motion to approve the Illinois Clean Energy Community Foundation grant award, with the understanding that any additional funding necessary come from the Forest Preserve's reserve fund.” Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

EXECUTIVE SESSION - None

MEETING ADJOURNMENT

Commissioner Kerins made a motion to adjourn the Regular Meeting at 7:02 pm. Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

Andrew Kerins, Secretary
Board of Commissioners
Champaign County Forest Preserve District