

Journal of Proceedings
SPECIAL MEETING – BOARD OF COMMISSIONERS
February 16, 2023, 5:30 pm
Education Classroom, Museum of the Grand Prairie,
Lake of the Woods Forest Preserve, Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Special Meeting on Thursday, February 16, 2023. Commissioner Goodman called the Special to order at 5:31 p.m. Commissioner Livesay called the roll. The following Commissioners were in attendance: Goodman, Herakovich, Hundley, Kerins and Livesay.

PUBLIC COMMENT – None

AQITY NEEDS ASSESSMENT SURVEY PRESENTATION

Jeff Andreasen, with aQity Research, gave a visual presentation on the results of a recent survey his company conducted on behalf of the District. The Board thanked aQity for the work that was done on the survey, and for attending and presenting at the meeting.

DIRECTION FOR CITIZEN ADVISORY COMMITTEE (CAC)

Discussion will be moved to the Regular meeting agenda, following this meeting.

ADJOURNMENT

Commissioner Kerins moved to adjourn the Special Meeting at 6:24 pm. Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley, Kerins, and Livesay.

Sarah Livesay, Secretary
Board of Commissioners
Champaign County Forest Preserve District

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
February 16, 2023, 6:00 pm, Education Classroom,
Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting on Thursday, February 16, 2023 at the Education Classroom, Museum of the Grand Prairie, Mahomet IL. Commissioner Kerins called the Regular Meeting to order at 6:25 p.m. Commissioner Livesay called the roll. The following Commissioners were present: Goodman, Herakovich, Hundley, Kerins, and Livesay.

REMOTE ATTENDANCE – None

PUBLIC COMMENT – None

PUBLIC HEARING – *RECEIVE PUBLIC COMMENTS ON THE TENTATIVE APPROPRIATIONS ORDINANCE 2022-03 OF THE CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT IN THE COUNTY OF CHAMPAIGN, OF THE STATE OF ILLINOIS, FOR THE 2023 FISCAL YEAR.* – No public in attendance.

AGENDA MODIFICATIONS – Executive Director, Lorrie Pearson, requested Direction for Citizen Advisory Committee (CAC) that was on the earlier Special Meeting agenda be moved to New Business item G.

PRESENTATION – Comprehensive Plan SWOT Update – Planning Assistant, Sam Ihm, gave a visual presentation of the Districts Comprehensive Plan work, reviewing the SWOT (strengths, weaknesses, opportunities, and threats) of a recent survey, noting more information will be forthcoming.

APPROVAL OF CONSENT AGENDA

- A. Minutes of Regular Meeting on January 17, 2023**
- B. Minutes of Adjourned Meeting on January 24, 2023**
- C. Monthly Staff Reports**
- D. January Treasurers Report**
- E. Disbursements for Approval**
- F. Approve LOW Sealcoat Bid**

Commissioner Livesay made a motion to approve the consent agenda. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley, Kerins, and Livesay.

COMMISSIONERS REPORT

A. Forest Preserve Friends Foundation

Livesay noted at the last meeting discussion included: fundraising, Three Rivers Society, care of donors, 2023 goals, and endowment work. Livesay also noted a speaker with the Community Foundation had attended the last meeting and spoke to the group, and Livesay also asked CCFPD

Board members to attend, with her, one of the FPF meetings, as her last meeting with the group will be June.

B. Citizens Advisory Committee – Information will be shared under New Business, item G.

C. Commissioner Comments

Commissioners cited the following items from staff reports and observations:

- Snow Flake Search event, and the recent missing Snow Flake!
- The Executive Directors' luncheons with staff
- Media presence
- Long term planning
- Grant Management thanks
- Volunteers
- The need for District branding
- Walking Wednesday
- Sustainability Report
- IAPD/IPRA conference
- District staff collaboration
- Artifact work at the museum
- IT improvements at the Golf Course

Commissioners noted thanks to all staff for the appearance of all preserves.

STAFF REPORTS

A. Executive Director Announcements – Pearson noted District staff recently attended a joint Active Shooter training with the Champaign and Urbana Park Districts, Media Training with District staff, and Barb Oehlschlager-Garvey's recent retirement.

B. Sustainability Committee Report – Pearson noted this was included in the packet for information purposes.

OLD BUSINESS

A. Tabled – Approve Donation agreement with Pathfinder Group of Illinois, LLC
Commissioner Herakovich moved to remove tabled item from the table. Commissioner Kerins seconded. A voice vote was taken. Motion carried. Commissioner Kerins moved the Board authorize the Executive Director to authorize the donation agreement between the Pathfinder Group of Illinois, LLC and Champaign County Forest Preserve District to transfer 0.38 acres of property in Ogden, IL to the Champaign County Forest Preserve District. Commissioner Livesay seconded. Deputy Director, Mike Daab, noted earlier questions regarding ownership, quit claim,

and environmental testing results have been resolved. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley, Kerins, and Livesay.

B. Ordinance 2022-03 Final Budget and Appropriations

Commissioner Herakovich moved the Board approve Ordinance 2022-03: Annual Budget and Appropriation for the 2023 fiscal year. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley, Kerins, and Livesay.

C. Reject Green House Demolition Bid

Commissioner Kerins moved the Board reject all bids for Greenhouse Demolition (Demolition and Removal) at Lake of the Woods Forest Preserve. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley, Kerins, and Livesay.

NEW BUSINESS

A. Approve Greenhouse Asbestos Abatement Bid

Commissioner Kerins moved the Board approve the bid for Greenhouse Asbestos Abatement (abatement and removal) at Lake of the Woods Forest Preserve from Thornburgh Abatement for Twenty-Two Thousand Nine Hundred Forty-One and 00/100 (\$22,941.00) and authorize the Executive Director to execute the contract. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley, Kerins, and Livesay.

B. Approve Mini-Excavator Purchase Bid

Commissioner Herakovich moved the Board approve the base bid and add alternate #1 from Birkey’s Farm Store for Seventy-Four Thousand Two Hundred and 00/100 (\$74,200.00) for a Mini Excavator and authorize the Executive Director to execute the contract. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley, Kerins, and Livesay.

C. R2023-01 IDNR RTP Grant Application

Commissioner Kerins moved the Board approve Resolution No. 2023-01, authorizing the application for a Recreational Trail Program (RTP) grant, administered through the Illinois Department of Natural Resources (IDNR). Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley, Kerins, and Livesay.

D. Approve IDNR BAAD Grant Agreement

Commissioner Herakovich moved the Board approve the grant agreement for the Illinois Boat Access Area Development Grant Program (BAAD) grant, administered through the Illinois

Department of Natural Resources (IDNR). Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley, Kerins, and Livesay.

E. Resolution 2023-02 Amending the 2023 Management Plan and Budget

Commissioner Herakovich moved the Board approve Resolution 2023-02 to amend the 2023 Management Plan and Budget as follows: \$126,100 for the Boat Access Area Development (BAAD) local match and \$ 69,874 for wage adjustments. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley, Kerins, and Livesay.

F. Resolution 2023-03: Letter of Support for 12-Year Extension to the North Campustown TIF District

Commissioner Livesay moved the Board approve Resolution 2023-03 authorizing the Executive Director to sign a letter of support for the extension of the City of Champaign’s North Campustown Tax Increment Finance District. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley, Kerins, and Livesay.

G. Direction for Citizen Advisory Committee (CAC)

Pearson gave an overview of how the CAC has been used by the District in the past, and noted updates to the by-laws will be brought to the Board at a later date, but in meantime, to use the CAC solely for outreach, especially this year, as the District celebrates its 75th anniversary. Commissioners agreed with Person’s suggestions, and also suggested staff be included in the nomination process, application be updated, and diversity training be conducted for the group.

EXECUTIVE SESSION

At 7:09 pm, Commissioner Kerins moved to adjourn to Executive Session for 2(c)(1), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, 2(c)(5) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired,” as authorized by 5 ILSC 120, and 5 ILCS 120/2(c)(21) for “The discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes” as mandated by Section 2.06. Commissioner Hundley seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley, Kerins, and Livesay. Commissioner Livesay moved to adjourn back to regular session at 9:06 pm. Hundley seconded. A voice vote was taken. Motion carried.

Regular Session was opened at 9:06 pm

A. Release of Executive Session Minutes

A. Release of Executive Session Minutes

Commissioner Livesay moved that the Board conducted the required semi-annual review of the unreleased minutes of past executive sessions and concluded that the need for confidentiality still exists for all unreleased minutes and portions of minutes, except for the following which will be released and made available for public inspection at the time:

August 18, 2022

October 17, 2022 (except ¶1 under 2(c)1 and ¶ 1 under 2(c)5)

Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley, Kerins, and Livesay.

B. Destruction of Verbatim Recordings of Executive Session Minutes

Destruction of Verbatim Recordings of Executive Session Minutes

Commissioner Livesay moved the Board concluded it is appropriate and therefore authorized the destruction of existing recordings of executive sessions. Commissioner Kerins seconded.

Commissioner amended her motion to include held on or before August 16, 2021. Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hundley, Kerins, and Livesay.

MEETING ADJOURNMENT

Commissioner Herakovich made a motion to adjourn the Regular Meeting at 9:08 pm. Hundley seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, Kerins, and Livesay.

Sarah Livesay, Secretary
Board of Commissioners
Champaign County Forest Preserve District